

## ***Part 1 – Agency Profile***

### **Agency Overview**

The Idaho Commission for Libraries (ICFL) is located in the Executive Branch of state government. It is governed by the Board of Library Commissioners, whose five members are appointed by the State Board of Education. The agency's name has varied over the years, but through much of its history it was known as the Idaho State Library. Effective July 1, 2006 the name changed to the Idaho Commission for Libraries.

The State Librarian, appointed by the Board of Library Commissioners (I.C. 33-2504), serves as the agency's chief executive officer and is charged with implementing the Board's policies and rules and with managing the operations of the agency. Current State Librarian Ann Joslin works with three (3) staff as a Management Team: two Associate State Librarians and one Program Supervisor. In our relatively flat organization, all employees work to support the agency mission to assist libraries to build the capacity to better serve their clientele.

The agency has 45.5 FTE positions in three (3) office locations. The central office is in Boise at 325 W. State Street. Field offices are located in Moscow and Idaho Falls.

ICFL has its origins in the Columbian Club of Boise, which established the Traveling Library System in 1899. In 1901, the Idaho Free Library Commission was organized as a state institution and received its first appropriation. In addition to providing reading materials to Idaho citizens via the traveling library, the agency was to assist in the establishment and improvement of free public and school libraries throughout the state, and to deliver, foster, and promote library services in Idaho.

Beginning in 1957, the agency was designated as the Idaho recipient of federal funds under the Library Services Act (LSA), and it was appropriated a significant increase in its general fund budget to provide the match necessary to receive the LSA funds. The federal program evolved over the years, first to the Library Services and Construction Act (LSCA), and most recently to the Library Services and Technology Act (LSTA). LSTA funds are used for pilot projects, to implement collaborative projects among Idaho libraries, and for statewide library programs that offer benefits to all Idaho residents.

Other significant benchmarks in the agency's history include:

- In 1972, legislation passed that charged the agency with distributing Idaho state public documents through a system of depository libraries.
- In the same year, the State Legislature directed the agency to establish a library for the blind and others who could not use regular print materials.
- In 1984, library development services (continuing library education, consultant services, and statewide planning) were expanded as a response to major changes occurring in the public library community.
- In 2002, after a 20% budget cut over two years, the Board discontinued several direct services and revised the agency mission to focus on statewide library development. With legislation passed by the 2006 Legislature, that mission was codified, the name of the agency was changed to the Idaho Commission for Libraries to better reflect its activities, and the Board was renamed the Board of Library Commissioners.

The 2008 legislative session produced two more substantial changes in the agency. The resulting FY2009 appropriation included ongoing operating and personnel funds for five (5) new positions to implement and maintain the programs:

- Legislation amended IC 33-2505 by replacing the state documents depository library system with a digital repository for state publications and instituting simpler requirements for compliance.
- The first of a planned 2-year line item request for state funds to significantly expand the Read to Me early literacy program was approved.

Our customers, Idaho's libraries, tell us that consistent with national trends the demand for their services is growing. Idahoans (kids, adults, students, parents, business people) want traditional library services, 24/7 electronic information services, and a place - physical or virtual, local and global - to participate in community conversations. The libraries' challenge is to plan for and maintain the necessary trained staff, collections, and

technology to deliver this range of services when and where people want them. Our challenge is to help Idaho libraries sustain their services and thrive in this rapidly changing environment.

### Core Functions/Idaho Code

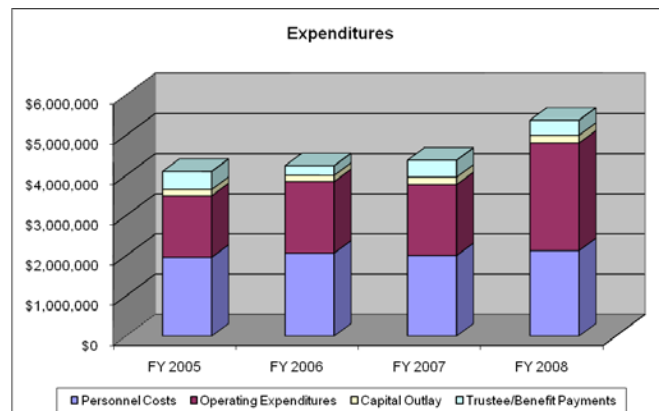
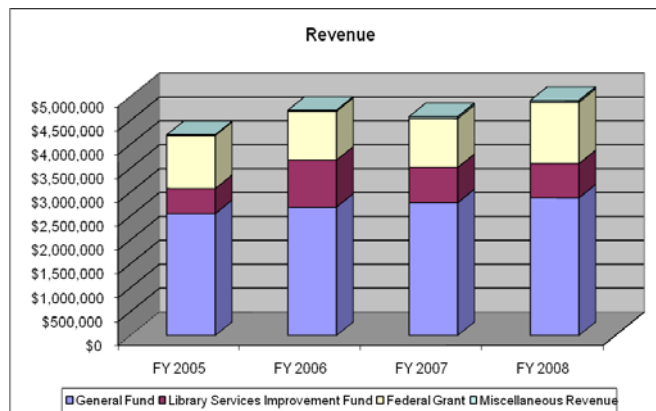
Consistent with our mission, the core function of ICFL is statewide library development. We provide continuing library education and consultant services to the Idaho library community, coordinate statewide library programs, administer grant programs for library development purposes, advocate for library services, and facilitate planning for library development at the local, cooperative, and state levels. Other functions include the management of the digital repository for state publications and the Idaho talking book service.

Following are the relevant citations in the Idaho Code and the US Code:

- IC 33-2501. Commission for Libraries established.
- IC 33-2503. Board of Library Commissioners - Powers and duties.
- IC 33-2504. State librarian appointed by Board of Library Commissioners - Qualifications - Powers.
- IC 33-2505. Digital repository for state publications.
- IC 33-2506. Library services improvement fund - Established.
- IC 33-2611 and 33-2726. Public library annual fiscal reports.
- US Code Title 20, Subchapter II, Library Services and Technology Act. As certified by the Idaho Attorney General, the Idaho Commission for Libraries is the official state agency in Idaho with the authority to develop, submit, and administer the State Plan under the Library Services and Technology Act.

### Revenue and Expenditures

Revenue	FY 2005	FY 2006	FY 2007	FY 2008
General Fund	\$2,552,200	\$2,687,400	\$2,779,400	\$2,879,800
Library Services Improvement Fund	\$524,200	\$985,300	\$739,000	\$719,200
Federal Grant	\$1,110,600	\$1,020,200	\$1,023,600	\$1,281,800
Miscellaneous Revenue	\$11,500	\$20,800	\$39,400	\$38,000
<b>Total</b>	<b>\$4,198,500</b>	<b>\$4,713,700</b>	<b>\$4,581,400</b>	<b>\$4,918,800</b>
Expenditure	FY 2005	FY 2006	FY 2007	FY 2008
Personnel Costs	\$1,961,900	\$2,067,100	\$2,006,100	\$2,129,400
Operating Expenditures	\$1,532,200	\$1,779,500	\$1,766,100	\$2,675,900
Capital Outlay	\$157,400	\$156,400	\$186,600	\$194,200
Trustee/Benefit Payments	\$447,100	\$237,200	\$419,200	\$376,300
<b>Total</b>	<b>\$4,098,600</b>	<b>\$4,240,200</b>	<b>\$4,378,000</b>	<b>\$5,375,800</b>



**Profile of Cases Managed and/or Key Services Provided**

<b>Cases Managed and/or Key Services Provided</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>
LiLI Databases Sessions/Logins	874,068	819,414	896,240	958,557
LiLI Databases Full Text Views	1,481,687	1,681,022	1,269,359	1,112,300
Talking Book Service Patrons	3,392	4,185	4,197	4,295
Talking Book Service Circulations <sup>1</sup>	183,399	180,515	160,726	155,274
Attendance at Public Libraries <sup>2</sup>	6,339,728	6,989,638	7,269,216	7,553,492
Continuing Library Education				
- Events Sponsored	63	49	150	157
- Participants	1,109	1,142	1,589	2,137
E-Course Completions	385	486	374	675

<sup>1</sup> Decrease in FY2007 is due to circulation system inaccuracies and removal of large print book collection.

<sup>2</sup> Latest data available from public libraries.

**Performance Highlights:**

Our strategic initiatives have served as a catalyst to significantly broaden our services to the school library community beginning in FY2008.

The increase in LiLI-Unlimited measures (see below) is largely due to school libraries joining the project and making their collections available for loan statewide. The sustained increase in registrations at summer reading programs is due in part to public libraries partnering with schools to promote summer reading to kids and their parents.

Working in collaboration with representative teacher-librarians from throughout the state, the Idaho Library Association, staff of the Department of Education, and the First Lady's Office, the Commission continues to develop several initiatives to increase the capacity of school libraries to serve their students and teachers.

- Collection of baseline data and subsequent annual statistics on Idaho school library services and resources,
- Launch of an impact study in March 2009 to assess how Idaho students, teachers, and principals benefit from strong school libraries,
- Annual professional development opportunities for teacher-librarians focusing on their role in student success, and
- Development of a statewide scope and sequence of the information, communication, and technology competencies students should have as they pass through grade levels.

**Part II – Performance Measures**

Performance Measure	2005	2006	2007	2008	Benchmark
Percentage of Idaho Citizens Who Identify Libraries as Important	NA	97.5%	95%	N/A <sup>3</sup>	Maintain at least 90%
Percentage Increase in interlibrary loans through LiLI Unlimited (to/from)	NA	98,921 (base #)	15.8% (114,539)	4.42% (119,602)	2% annual increase
Percentage Increase in LiLI Unlimited Participating Libraries	88 (base #)	52.2% (134)	61.9% (217)	2.76% (223)	5% annual increase
Percentage Increase in Registrations at Summer Reading Programs <sup>4</sup>	12.9% (27,610)	32.6% (36,620)	11.1% (40,700)	9.6% (44,600)	10% annual increase
Value of LiLI Database Licenses (V) if purchased individually by all libraries compared to Actual Cost (A)	NA	V=\$10,871,113 > A=\$529,873	V=\$10,592,173 > A=\$530,600	V=\$11,015,859 > A=\$530,600	V > A

<sup>3</sup>Question inadvertently dropped from survey conducted the fall of 2007, but we anticipate its inclusion in future reports.

<sup>4</sup>Figures adjusted to correct fiscal year.

**Performance Measure Explanatory Note:**

All five of the above performance measures were new as of 2006. They reflect our efforts to measure how effectively the Idaho Commission for Libraries is assisting libraries to build the capacity to better serve their clientele.

**For More Information Contact**

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